

Constitution of the Goodyear Ski Club, Inc.

ARTICLE I

Name

A1.1 The name of this organization shall be the Goodyear Ski Club, Inc.

ARTICLE II

Purpose

A2.1 The Goodyear Ski Club, Inc. shall be an active non-profit organization of unpaid volunteers organized to do any of the following:

To sponsor sports activities;

To promote, sponsor and support charitable purposes and charitable activities;

To provide education and training in sports activities;

To provide sport, educational and social activities for the benefit and enjoyment of its members; and

To support other similar organizations.

Word and Term Meanings

A2.2 As used in this document, the term:

A2.2.1 *GSC* means the Goodyear Ski Club, Inc.

A2.2.2 *Officers* consist of the following seven (7) positions:

President

Vice President

Treasurer

Secretary

Officer Delegate to Cleveland Metropolitan Ski Council

Officer in Charge of Trips

Officer in Charge of Local Ski Night/Merchandise

A2.3 Any words denoting gender used in this Constitution and By-Laws shall apply to either male or female, as the context may require.

A2.4 Skiing, as used herein, shall mean Alpine and Nordic skiing and snowboarding.

A2.5 Policies shall be developed to govern operations of the GSC not addressed in the Constitution and By-Laws. Policies shall not be a part of the Constitution and By-Laws, but shall be a document separate from them. *Officers* shall approve all policies; any changes to the policies shall be retained on file for future reference.

ARTICLE III

Membership

A3.1 Membership in the GSC shall be limited to those persons 18 years of age or older, and their dependents, who have an interest in participating in GSC activities.

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ARTICLE IV
Meetings, Order of Business, Rules of Order, and Quorums

- A4.1 The regular GSC business meeting shall be held on the second Tuesday of each month, at a designated meeting place. The *Officers* may designate another time(s) and place(s) upon proper notice.
- A4.2 The *Officers* shall meet no more than once a month, unless upon request of a majority of the *Officers*.
- A4.3 Unless otherwise requested by an active member(s) or by the presiding *Officer* at the outset of the meeting, the following order of business shall be observed at all meetings of the membership and the *Officers*:
- A4.3.1 Approval of the minutes of the preceding meeting.
- A4.3.2 Reports of *Officers* and Committee/Event Coordinators.
- A4.3.3 Communications.
- A4.3.4 Unfinished business.
- A4.3.5 Election of *Officers* and Ski Queen (if any to be elected).
- A4.3.6 New business/Announcements.
- A4.3.7 Adjournment.
- A4.4 At least five (5) business days before the meeting, notice of all regular and special meetings of the GSC shall be mailed/e-mailed to the last known address of each member entitled to receive such notice. The inclusion of a *Notice of Meeting* in an official GSC publication mailed/e-mailed within the required time will be deemed to comply with the provisions.
- A4.5 At any regular or special meeting, ten percent (10%) of the active members (as defined in Sub-article B3.3), shall constitute a quorum.
- A4.6 A quorum for a recognized committee shall be a majority of its members.
- A4.7 Orderly parliamentary procedures shall govern all meetings as outlined in *Robert's Rule of Order Revised by General Henry M. Robert, 1915 Version Public Domain.*

ARTICLE V
Officers

- A5.1 Office positions are held for a two-year term. The President, Secretary, Officer in Charge of Trips and Officer in Charge of Merchandise/Local Ski Night will be elected in even years. The Vice President, Treasurer, and Officer Delegate to Cleveland Metropolitan Ski Council will be elected in odd years.
- A5.1.1 All *Officers* shall be accountable to the President.
- A5.1.2 *Officers* must be members in good standing of the GSC.
- A5.1.3 Any *Officer* authorized to sign a check or voucher for disbursement of GSC funds must be bonded.

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- A5.2 The *Officers* and Ski Queen shall be elected by the members present at the regular April Business Meeting and shall assume their office at the close of the May *Officers* Meeting. Training and transition between like *Officers* should occur between the April Business Meeting and the May *Officers* Meeting. Both incoming and outgoing *Officers* are expected to attend the May *Officers* Meeting.
- A5.3 In a timely manner following the election, orderly transfer of files shall be made between like *Officers*.
- A5.4 If the President is unable to complete the full term, the order of succession for filling the vacancy shall be Vice President, Treasurer, Secretary, Officer Delegate to Cleveland Metropolitan Ski Council, Officer in Charge of Trips, or Officer in Charge of Local Ski Night/Merchandise.
- A5.5 If no *Officer* wishes to assume the duties of the President, or if any other vacancy occurs during the term, the remaining *Officers* shall appoint a qualified member to fill the unexpired term.

ARTICLE VI
Distribution/Publication

- A6.1 One copy of the Constitution, By-Laws and Policies will be mailed/e-mailed to all New Member households and made available at all business meetings. Current copies of the Constitution, By-Laws and Policies are available through the website.
- A6.2 Notice in writing of any proposed amendment(s) to the Constitution or By-Laws shall be published, in full, in two (2) consecutive editions of the *Ski News* (newsletter). The second publication shall be mailed/e-mailed to the membership at least five (5) business days before the meeting, or sooner if deemed necessary by the *Officers*. In the event of a change in an existing Constitution or By-Laws Article, the current and proposed language shall be stated in full in both publications.
- A6.3 Provided a quorum is present at the time the vote is taken, a two-thirds majority vote at any regular or special business meeting of the GSC may amend the Constitution/By-Laws.
- A6.4 Approved Constitution/By-Laws and/or Policies change(s) shall be published in the next regular publication of the GSC *Ski News*.
- A6.5 The Constitution Committee will review the Constitution and/or By-Laws at least every two (2) years, whether or not changes are required. The Committee shall be made up of no more than ten (10) and no less than five (5) members. Committee members shall be selected by the *Officers* and shall include the sitting President.
- A6.6 A chronological history of all changes shall be maintained in an Appendix to the Constitution.

BY-LAWS

ARTICLE I

Duties

- B1.1 The President shall:
- B1.1.1 Have general supervision of the GSC.
 - B1.1.2 Preside at all Business Meetings and *Officers* Meetings.
 - B1.1.3 Be an ex-officio on all Committees.
 - B1.1.4 Be directly responsible for the Constitution Committee and other Committees as needed.
 - B1.1.5 Execute written instruments in the name of the GSC, or delegate such authority as directed by the *Officers* or the membership.
- B1.2 The Vice President shall:
- B1.2.1 Assist the President.
 - B1.2.2 In the temporary absence or incapacity of the President, perform the duties and exercise the powers of the Office of President.
 - B1.2.3 Be directly responsible for the social calendar and the appointment of social Event Coordinators.
- B1.3 The Treasurer shall:
- B1.3.1 As approved by the *Officers*, be accountable for collecting and dispersing all GSC funds. Funds shall be dispersed using a voucher signed by a minimum of two (2) *Officers*.
 - B1.3.2 Provide a financial report at each business and *Officers* meeting.
 - B1.3.3 Make interim reports, including statements of receipts, disbursements and financial condition, as the President or *Officers* may direct. Prepare and distribute to the *Officers*' copies of a fiscal-year annual report, and publish the report in the May newsletter.
 - B1.3.4 For a minimum of four (4) years, keep all financial records and maintain an inventory of all GSC property.
 - B1.3.5 In a timely manner, prepare and file all required Federal, state and local tax and information returns.
 - B1.3.6 Be directly responsible for issuing annual membership cards.
 - B1.3.7 Make the financial records available by May 31st of each calendar year for audit by three members appointed by the *Officers*, with the assistance of the Treasurer. The three appointed members shall not have financial authority to transact business on behalf of the GSC.

- B1.3.8 With the assistance of the Treasurer, the audit shall be completed no later than July 31st of each calendar year.
- B1.4 The Secretary shall:
 - B1.4.1 Keep an accurate record of Business meetings and *Officers'* meetings, keep a copy of correspondence, and give a copy of the minutes to the *Officers* and a copy of all correspondence to the President.
 - B1.4.2 Keep all documents, records, reports and correspondence for a minimum of two (2) years.
 - B1.4.3 Be directly responsible for the *Ski News* newsletter and updating of the GSC Web site.
 - B1.4.4 Keep an accurate record of memberships.
- B1.5 The Officer in Charge of Trips shall:
 - B1.5.1 Chair the Trip Committee.
 - B1.5.2 Be directly responsible for all trips sponsored by the GSC.
 - B1.5.3 Be a current member of the Trip Committee, and/or be able to demonstrate to the satisfaction of the *Officers* adequate experience in planning and running trips.
- B1.6 The Officer in Charge of Cleveland Metropolitan Ski Council (CMSC) shall:
 - B1.6.1 Provide representation for the GSC at all meetings of the Cleveland Metropolitan Ski Council.
 - B1.6.2 Coordinate all activities in conjunction with CMSC and racing.
- B1.7 The Officer in Charge of Merchandise/Local Ski Night shall:
 - B1.7.1 Be directly responsible for all merchandise sold through the GSC.
 - B1.7.2 Keep a pictorial record of all GSC activities.
 - B1.7.3 Coordinate Local Ski Night activities.
- B1.8 The Ski Queen shall:
 - B1.8.1 Promote the GSC.
 - B1.8.2 Represent the GSC at the CMSC Queen Pageant.
 - B1.8.3 Coordinate the New Member Committee.

ARTICLE II
Voting Procedures

- B2.1 Voting at regular and special meetings shall be as follows:
- B2.1.1 Each active member age 18 or older who is present at the meeting, with the exception of dependent members, honorary members or associate members, shall have one vote on each ballot item.
- B2.2 Voting procedure for election of the *Officers* and the Ski Queen candidate shall be as follows:
- B2.2.1 Prior to the commencement of voting, a pre-numbered blank ballot will be handed out to each member present at the meeting designated for voting.
- B2.2.2 Ballots will be numbered consecutively A1, A2... B1, B2... C1, C2.... up to the number estimated to be needed to determine a winner. Ballot designation will be announced beforehand for a specific candidate and/or change, and only votes cast on the designated ballot will be counted.
- B2.2.3 In the event no candidate receives over fifty percent (50%) of the vote, the top 2 candidates by vote count will compete in a run-off election. In the case of a run-off, a new ballot designation will be announced and only those votes cast with the specified numbered ballot will be counted.
- B2.2.4 For elections voting will continue in this manner until a winner is determined.
- B2.2.5 Voting members, as specified in B2.1.1, must be present to vote.
- B2.3 For Constitution and By-Laws changes, the voting procedure shall be as set forth in the Constitution.

ARTICLE III
Membership

- B3.1 Membership in the GSC is a privilege, not a right. Membership shall be by application, contingent upon meeting eligibility requirements as set forth in the Constitution and By-Laws. Membership shall become invalid when a member no longer meets these requirements.
- B3.2 Full memberships shall be classified as Single, Couple, Dependent, Associate and/or Honorary, and shall be defined as follows:
- Single: A dues-paying member who is in good standing.
- Couple: A recognized dues-paying couple in good standing.
- Dependent: An individual who qualifies as a dependent for Federal Income Tax filing purposes.
- Associate: A non-member who pays an additional fee for the purpose of participating in a GSC trip or social event. Associate fees shall be subject to approval by the *Officers*.
- The Officer in Charge of Trips shall set the fee for non-member trip participants.
- The Vice President shall set the fee for social events.

- Honorary: A non-dues-paying member who has rendered service in the Club's interest. The *Officers* shall confer honorary membership for a period not to exceed one year.
- B3.3 An Active Member shall be defined as anyone in the above categories, with the exception of Dependent Member, who has fulfilled dues requirements and is 18 years of age or older.
- B3.4 Members, their dependents and their guests are expected to conduct themselves as ladies and gentlemen while attending functions of the GSC. If this obligation is violated, the member may have his/her membership terminated by a majority vote of the *Officers*. The member in question will be notified in writing and shall have full opportunity to hear and reply to the reasons for such action being taken.
- B3.5 Removal of *Officers*
- B3.5.1 Grounds for removal of an *Officer* include:
1. Failure to perform the duties of the office as set forth in the Constitution and/or By-Laws of the GSC.
 2. Failure to uphold the provision of this Constitution and By-Laws.
- B3.5.2 An *Officer* may be removed by the following process:
1. A petition to remove the *Officer* in question must be submitted to another *Officer*. Such a petition must contain the signatures of seven (7) members of the GSC. When such petition is received, the *Officer* shall call a meeting of the GSC to decide upon removal and shall notify all members of the date and time of the meeting. Such notice shall be sent at least one week and not more than one month after receipt of the petition.
 2. The grounds for removal and defense are to be presented by the *Officer* in charge at a regular or special meeting of the GSC.
 3. The *Officer* in question shall be provided an opportunity to present a defense either in person or writing.
 4. A simple majority vote of members present shall decide upon removal, with voting not to occur sooner than fifteen (15) minutes after the presentation of the grounds and defense have been made. There must be a quorum for the vote of removal.
- B3.5.3 Appeal of Removal of *Officer*
1. An *Officer* may appeal his/her removal within ten (10) days of the vote for removal by requesting a special appeal meeting of the GSC. The President, or Vice President if the President is the *Officer* being removed, shall notify all members of this meeting which is to occur at least one week and not more than one month after the appeal request is received.
 2. The decision to uphold the vote for removal shall require a simple majority vote of the members present at the meeting.

ARTICLE IV

Dues

- B4.1 Membership dues shall be payable on or before May 1st of each year and shall be valid through April 30th of the following year. New member dues paid after January 1st will be valid through April 30th of the following year. If a member fails to pay dues by June 30th, that member's name will be dropped from the membership rolls.
- B4.2 Former members who have not renewed their membership by June 30th must rejoin as a New Member under

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the dues schedule (as defined in B4.3).

B4.3 Dues schedule is defined as follows:

	<u>New Member</u>	<u>Renewal</u>
Single	\$25.00	\$18.00
Couple	\$35.00	\$27.00
Dependent	\$ 5.00	\$ 5.00

ARTICLE V
Indemnification

B5.1 No Officer, Committee Chairperson, Event Coordinator or member of the GSC will be personally or otherwise liable for their duly authorized acts or omissions when acting on behalf of the GSC.

ARTICLE VI
Elections

B6.1 Nominations of Officers and Ski Queen will be made from the floor at the March and April meetings, with elections confirmed by a majority vote of active members present at the April meeting.

ARTICLE VII
By-Law Changes

B7.1 Changes to the By-Laws will require a two-thirds majority vote of active members present at the GSC business meeting.

ARTICLE VIII
Distribution of Assets

B8.1 In the event of dissolution of the GSC, liquidation of assets and disbursement of any funds remaining in the GSC treasury shall be made as follows:

B8.1.1 Elimination of Outstanding Debt

All outstanding debts owed to any/all legitimate creditors shall be paid from funds remaining in the GSC treasury.

B8.1.2. Liquidation of Physical Assets

All physical assets shall be collected and auctioned off during a regularly scheduled or called meeting for the purpose of disposing of same. Proceeds from such auction shall be deposited in the GSC treasury. Any items not sold shall be donated to the Akron Goodwill Industries.

B8.1.3 Liquidation of Liquid Assets

Following payment of all outstanding debts, the remaining liquid assets from the GSC treasury shall be disbursed as follows:

1. All remaining funds shall be proportionally distributed to all active members as of liquidation of physical assets and elimination of outstanding debt.
2. Active members shall receive their proportionate distribution in the form of cash, check, or money order, provided that the remaining treasury balance is greater than \$3.00 per active member. Should the treasury balance be less than \$3.00 per active member, the entire amount shall be donated to the United States Olympic Ski & Snowboard Team in the name of the GSC.

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B8.1.4. Available Options Upon Club Dissolution

With the dissolution of the GSC, a notice will be included in the last *Ski News* mailing/e-mailing stating that there may be several options available for disbursement of Active Member funds:

1. Funds may be distributed at a regular or called meeting, or
2. A check may be mailed to the last address of record;

ARTICLE IX
Miscellaneous

- B9.1 The GSC fiscal (business) year shall be 12 consecutive months beginning on April 1st and ending March 31st of the following year.
- B9.2 Any person collecting funds for any activity of this GSC shall be prepared at all times, upon request, to make a full and complete accounting of same to the *Officers*.
- B9.3 On non-policy matters pertaining to the day-to-day operations of the GSC, the *Officers* will have equal voting rights. Decisions requiring a vote on such day-to-day operations will be determined by majority vote of the *Officers*.
- B9.4 No *Officer* or GSC member shall contract any bills in the name of the GSC without the express authorization of the *Officers*.
- B9.5 No person shall take advantage of GSC membership status in order to achieve personal gain or remuneration.
- B9.6 If any authorized GSC account is closed, a complete accounting and all excess account funds shall be promptly turned over to the Treasurer.
- B9.7 The *Officers* shall approve all publications or notices issued in the GSC's name.
- B9.8 Supplemental appointed positions may be developed, such as Newsletter Editor, Webmaster, Race Chair, etc., based upon the needs of the Club as determined by the *Officers*. Supplemental positions will be voted on by the *Officers* for both need and appointee. Any reimbursement criteria for these positions should be included in the GSC Policies.

Constitution Revised:	September 2005
Constitution Published	October 2005 Edition
Constitution Voted & Approved	November 8, 2005
Proposed Constitutional Revisions Published	February & March 2008
Constitutional Revisions Voted & Approved	April 8, 2008
Proposed Constitutional Revisions Published	December 2009 & January 2010
Constitutional Revisions Voted & Approved	January 12, 2010

Chip Bodnovich, President

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Policies

- C1 Policies must be approved or repealed by the *Officers*.
- C2 A majority of the *Officers* must approve purchase of GSC equipment, merchandise or non-function expenditures that exceed \$50.00.
- C3 *Officers* will be eligible for reimbursement not to exceed \$500.00 per fiscal year. Reimbursement will be based on an individual *Officer's* expenses for GSC trips or social events. The Webmaster and Newsletter Editor will similarly be eligible for reimbursement not to exceed \$250.00 per fiscal year. If an Officer also serves as Webmaster or Newsletter Editor then the \$250.00 reimbursement will be in addition to the Officer reimbursement. The Ski Queen will be eligible for reimbursement not to exceed \$200.00 per fiscal year. The Race Chair will be reimbursed for 100% of the CMSC race fees, not to exceed \$200.00
- C4 Members, while participating in GSC authorized activities, shall refrain from using illegal substances. Members not abiding by this policy will be subject to loss of membership.
- C5 The following committees are formed:
- | | |
|-----------------|----------------------------------|
| CONSTITUTION | PRESIDENT |
| BUDGET | PRESIDENT |
| TRIP | OFFICER IN CHARGE OF TRIPS |
| SOCIAL | VICE PRESIDENT |
| RACE | OFFICER IN CHARGE OF CMSC |
| LOCAL SKI NIGHT | OFFICER IN CHARGE OF MERCHANDISE |
| HISTORICAL | OFFICER IN CHARGE OF MERCHANDISE |
| NEW MEMBER | SKI QUEEN |
- C6 Each trip or social event will have a coordinator(s). The coordinator(s) will have plans and estimated costs approved by the *Officers*.
- C7 Without prior approval of the *Officers*, no GSC activity will be planned to lose money.
- C8 Trip Committee is run by Trip Rules. The trip committee or *Officers* may recommend changes or additions to Trip Rules. *Officers* must approve changes.
- C9 Only GSC members may participate in trips and social events, until an open enrollment date is designated. The Officer in Charge of Trips, with the approval of the *Officers*, will set the open enrollment date for trips. With the approval of the *Officers*, the Vice President will choose the open enrollment date for social events.
- C10 Non-members who choose to participate in a trip or social event may be subject to an associate membership fee. This fee may be applied to a full membership if applied within one month from the end date of the trip or social event. If said non-member cancels from the trip or social event, the associate membership fee is non-refundable.
- C11 Canceling from a GSC trip may result in a GSC service charge per person as follows:
\$ 5.00 service charge on any one-day trip
\$15.00 service charge for any 2 or 3-day trip
\$25.00 service charge for any trip exceeding 3 days duration.
- C12 If a trip is canceled by the GSC, a full refund will be made to applicant except and unless such cancellation is necessitated or caused in any way by applicant's cancellation.

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- C13 Where the applicant cancels and the trip departs 100% filled, the applicant shall be entitled to a full refund, less amounts noted above (service charge) and any fees or surcharges caused by such cancellation (i.e. re-ticketing fee).
- C14 Where applicant cancels or is a no-show and the trip departs unfilled, the applicant may receive a refund, less non-refundable deductions. Such deductions may include service charges and/or any amounts expended or paid by the GSC as a result of the cancellation, including but not limited to air and/or bus fare, lodging, lifts, etc.
- C15 Upon approval of the *Officers*, if a trip/event departs with sufficient participation to meet minimum contract requirements, the Trip Coordinator(s) will be reimbursed 100% of the trip/event fee on that GSC sponsored trips. Each trip will have only one Coordinator, unless the *Officers* deem an additional Coordinator is necessary. The reimbursement of the second coordinator will be decided by the *Officers*. If the trip does not meet minimum contract requirements, the Trip Coordinator(s) will be reimbursed for not less than 50% of the total trip price, as approved by the *Officers*.
- C16 If an *Officer* is the coordinator of a trip or social event, they are only eligible for reimbursement as stated in C15 for that event. The *Officer* is eligible for full reimbursement as stated in C3 for participation in any other GSC events or trips in which they participate.
- C17 Social events will be free to the coordinator(s) of such events. Multiple coordinators will be subject to approval of the *Officers*.
- C18 *Officers* will be admitted free of charge to non-major social events, as determined by the Vice President.
- C19 All funds disbursements must be processed through a voucher system:
- A. All check requests must be submitted on the GSC Voucher
 - B. Voucher must be approved by two (2) bonded *Officers*
 - C. Originator cannot approve voucher
 - D. Treasurer will issue checks from approved vouchers only
 - E. Electronic requests and approvals must be kept with final (approved) voucher
 - F. Treasurer will record and keep all vouchers, forwarding a copy of the approved voucher to the originator(s).
 - G. In the absence of the Treasurer, a predesignated Officer will issue checks for the GSC.
- Prior to submittal of voucher to the Treasurer, the Event Coordinator will review disbursement request with the Vice President. Likewise, the Trip Coordinator will review voucher with the Officer in Charge of Trips prior to submittal.
- C20 GSC activities participants who do not satisfy outstanding debts (service charges, trip fees, event costs, etc.) for events completed or to be completed, shall be prohibited from participating in other GSC activities until such past due charges are satisfied.
- C21 All checks returned for insufficient funds will be assessed a \$25.00 minimum return check fee, plus daily penalties. The return of any check will be cause for cash payments to be made to the GSC Treasurer. If checks are returned for insufficient funds, the Treasurer shall notify the participant and allow him/her fourteen (14) days to cover the check. If funds have not been paid within that time, the member may lose his/her reserved position on any GSC trip or activity.
- C22 No post-dated check(s) will be accepted for any GSC trip or event.

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- C23 No non-member under 21 will be allowed to participate in a GSC function without the approval of the officers.
- C24 When not traveling or attending with a parent in a GSC function, any person under 18 will need a signed “Consent and Contact Form” signed by a parent or legal guardian and will need to be accompanied by a GSC member who is in charge of the minor/s.
- C25 No member shall be in charge of more than two (2) non-member minors.
- C26 The GSC reserves the right to refuse at any time a person’s application as a member, trip or event participant.
- C27 A Balance Sheet must be turned into the Treasurer within 6 weeks upon completion of the trip/event. Balance Sheet folders should be reviewed by the Trip Chair for trips or the Vice President for social events PRIOR to submitting to the Treasurer.
- C28 The Trip Chair or their designated appointee shall be reimbursed up to 50% of their coach airfare if they attend the spring trip fair currently known as Mountain Travel Symposium. (MTS) The MTS reimbursement is in addition to any other GSC reimbursement caps.

Revision history:

12/06/2005 Added numbering system (C1, C2...), overall revisions removing Goodyear Employee Activities references, officer references now refer to all seven (7) positions, added voucher system,

03/07/2006 Added C23 thru C26.

12/04/2007

C3 Added to C3 “The Race Chair will be reimbursed for 100% of the CMSC race fees.”

C15 Was “Upon approval of the *Officers*, if a trip departs 100% filled to meet minimum contract requirements, the Trip Coordinator(s) will be awarded a no-charge trip(s) on GSC sponsored trips. Each trip will have only one Coordinator, unless the *Officers* deem an additional Coordinator is necessary. If the trip does not meet minimum contract requirements, the Trip Coordinator(s) may be assessed a trip fee not to exceed 50% of the total trip price, as approved by the *Officers*”

C16 Was “If an *Officer* is the coordinator of a trip or social event, the \$350.00 maximum reimbursement as an *Officer* will be reduced by the value of the award received as the trip or social event coordinator. “

C27 thru C29 Were added.

06/03/08

C15 Removed the following.

Reimbursement will occur after the timely completion of the Profit or Loss Statement as set out in C27. Late Profit or Loss Statements may result in a reduced reimbursement as approved by the *Officers*.

C29 Completely removed under the proviso that the Trip Committee fortify a Trip Committee Rule governing the completion of Profit or Loss statements, timeframes for submittal and actions resulting from noncompliance. Trip Committee Rule T20 has been amended to include those requirements.

C29 Read: All members, guests, event/trip coordinators, and officers must pay all event/trip costs prior to the event. If reimbursement is required, the reimbursement will be distributed as per C3, C15 or C16.

10/02/08

C3 Removed the \$175 per occurrence clause. Added clarification of reimbursement if an Officer also acts as Newsletter Editor or Webmaster.

03/03/09

C3 Increased Officer reimbursements from \$350 and Ski Queen, Webmaster and Newsletter Editor from \$175. Added a cap on Race Chair reimbursement.

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C28 Added clarification of reimbursement for Mountain Travel Symposium.

11/30/09

C27 Use of the term Profit or Loss Statement has been replaced with the term Balance Sheet.

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